

REGULAR MEETING MINUTES

October 5, 2017

Executive Session – 7:00 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

The meeting was called to order at 7:09 p.m. by Board President, Zoltan Ambrus, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Ellwood Cutler, Kristen Fabriczi, Theresa Joyce, Carmela Noto, Cathy Palmieri and Keerti Purohit.

The following members were absent: Jack Dempsey and Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey and no members of the public.

II. CALL TO EXECUTIVE SESSION

On a motion by Mr. Cutler, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to convene at 7:09 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mrs. Purohit, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn executive session at 7:51 p.m.

On a motion by Mrs. Purohit, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to reconvene to public session at 8:00 p.m. with 15 members of the public present.

III. The Secretary called the roll.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Ms. Gensel introduced Austin Hackerd, a Branchburg student working towards his Eagle Scout certification, who spoke about his service project at Old York School.

Ms. Gensel introduced Alexandra Gallo, Guidance Counselor at Stony Brook Elementary School and Meredith Reedy, Guidance Counselor at Whiton Elementary School, who did a presentation on "The Week of Respect" held in their schools.

Ms. Gensel read a letter from Governor Christie recognizing Whiton Elementary School teacher Dawn Eelman for her outstanding contribution as a teacher in the State of New Jersey.

The Board thanked Dawn Eelman.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Cutler, seconded by Mrs. Noto that Item VIII.A. be moved upon the recommendation of the Superintendent.

On call of the vote, Item VIII.A. was unanimously approved by Roll Call.

There was no Governance Committee report.

There was no Community Relations Committee report.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of September 21, 2017.

IX. POLICY

Motion by Mrs. Palmieri, seconded by Mr. Cutler that Item IX.A. be moved upon the recommendation of the Superintendent.

On call of the vote, Item IX.A. was unanimously approved by Roll Call.

There was no Policy Committee Report.

A. Policy Second Reading		
Policy	Title	Discussion
P8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods	Revised
P8550	Unpaid Meal Charges/Outstanding Food Service Charges	Revised

X. EDUCATION

Motion by Mrs. Palmieri, seconded by Mrs. Purohit that Items X.A. through X.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.G. were unanimously approved by Roll Call.

There was no Education Committee report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking/ Mileage	Total
2017 Association for Middle Level Education Conference Philadelphia, PA	Marie Cinque 20-270-200-500-02-649	11/6/17 through 11/8/17	\$524.00	\$366.00	\$128.00	\$37.20	\$1,055.20
2017 Association for Middle Level Education Conference Philadelphia, PA	Kelly Graham 20-270-200-500-02-649	11/6/17 through 11/8/17	\$524.00	\$241.40	N/A	N/A	\$764.41
2017 Association for Middle Level Education Conference Philadelphia, PA	Wendy Michels 20-270-200-500-02-649	11/6/17 through 11/8/17	\$524.00	\$241.40	\$128.00	\$37.20	\$930.60
2017 Association for Middle Level Education Conference Philadelphia, PA	Matthew Ross 20-270-200-500-02-649	11/6/17 through 11/8/17	N/A	\$366.00	\$128.00	\$37.20	\$531.20
2017 Association for Middle Level Education Conference Philadelphia, PA	Suzanne Updegrove 20-270-200-500-02-649	11/6/17 through 11/8/17	\$524.00	N/A	\$128.00	\$139.20	\$791.20
Guided Math Piscataway, NJ	Michelle Dooley 11-000-223-580-08-144	11/28/17 through 11/29/17	\$425.00	N/A	N/A	N/A	\$425.00

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking/Mileage	Total
Guided Math Piscataway, NJ	Jocelyn Muzychko 11-000-223-580-08-144	11/29/17	\$259.00	N/A	N/A	\$6.57	\$265.57
Rutgers Gifted Education Conference Somerset, NJ	Toni Lynn Burke 11-000-223-580-05-144	11/17/17	\$189.00	N/A	N/A	N/A	\$189.00
Rutgers Gifted Education Conference Somerset, NJ	Alice Willard 11-000-223-580-08-144	11/17/17	\$189.00	N/A	N/A	N/A	\$189.00
Teacher Training for 2018 NJ National History Day Competition New Brunswick, NJ	Wendy Michels 11-000-223-580-04-144	10/10/17	N/A	N/A	N/A	\$10.85	\$10.85
Teacher Training for 2018 NJ National History Day Competition New Brunswick, NJ	Suzanne Updegrave 11-000-223-580-04-144	10/10/17	N/A	N/A	N/A	\$10.85	\$10.85
Teaching the 3Rs Piscataway, NJ	Vicki Brody 11-000-223-580-04-144	10/23/17	\$80.00	N/A	N/A	N/A	\$80.00
Teaching the 3Rs Piscataway, NJ	Kenneth Forsyth 11-000-223-580-04-144	10/23/17	\$80.00	N/A	N/A	N/A	\$80.00
Teaching the 3Rs Piscataway, NJ	Andrew Uporsky 11-000-223-580-04-144	10/23/17	\$80.00	N/A	N/A	N/A	\$80.00
Edcamp for World Language Educators Edison, NJ	Victoria Gerry 11-000-223-580-08-144	10/14/17	\$5.00	N/A	N/A	\$8.68	\$13.68
Edcamp for World Language Educators Edison, NJ	Esthela Solano 11-000-223-580-05-144	10/14/17	\$5.00	N/A	N/A	\$1.00	\$6.00
NJ Association of School Librarians Annual Conference Long Branch, NJ	Sarah Debraski 11-000-223-580-05-144	11/17/17	\$136.00	N/A	N/A	\$31.00	\$167.00
TECHSPO 2018 Atlantic City, NJ	Jennifer Hauser 11-000-221-580-02-190	1/25/18 through 1/26/18	\$425.00	\$99.00	\$96.00	\$74.00	\$694.00
Everyone Has a Right to Read It Begins with You Somerset, NJ	Devra Hobbs 11-000-223-580-04-144	10/13/17	\$230.00	N/A	N/A	N/A	\$230.00
Deeper Learning for All Students Bridgewater, NJ	Jocelyn Muzychko 11-000-223-580-08-144	10/18/17	N/A	N/A	N/A	\$4.09	\$4.09
The Special Services Director's Toolkit Monroe, NJ	Tina Neely 11-000-219-580-03-144	11/3/17	\$149.00	N/A	N/A	N/A	\$149.00
New Jersey Association of Learning Consultants-Fall Symposium Somerset, NJ	Nancy Padula 11-000-219-580-03-001	10/19/17 through 10/20/17	\$240.00	N/A	N/A	\$9.92	\$249.92
Guided Math Conference Fall 2017 New Brunswick, NJ	Erica Patente 11-000-223-580-08-144	11/29/17	\$259.00	N/A	N/A	N/A	\$259.00
Guided Math Conference Fall 2017 New Brunswick, NJ	Catherine Rello 11-000-223-580-08-144	11/28/17 through 11/29/17	\$425.00	N/A	N/A	N/A	\$425.00

B. Approval of Out of District Placements								
Location	Student ID #	ESY Tuition	ESY Extra Services	Extra Services /ESY Dates	SY Tuition	SY Extra Services	Extra Services /SY Dates	Total
Bernards Township Public School Basking Ridge, NJ	3019127574	\$4,268.70	N/A	7/5/17-8/8/17	\$40,665.00	N/A	9/7/17-6/20/18	\$44,933.70
Bernards Township Public School Basking Ridge, NJ	9676224959	\$4,234.38	N/A	7/5/17-8/8/17	\$40,338.00	N/A	9/7/17-6/20/18	\$44,572.38
Hunterdon County Polytech Flemington, NJ	9985851455	N/A	N/A	N/A	\$8,977.00 half day	N/A	9/18/17- 6/15/18	\$8,977.00
Hunterdon Preparatory School Annandale, NJ	9985851455	N/A	N/A	N/A	\$28,569.20 half day	N/A	9/18/17- 6/13/18	\$28,569.20
Montgomery Academy Basking Ridge, NJ	8664661261	\$6,841.40	\$3,100.00	7/3/17-7/31/17	\$61,572.60	\$27,900.00	9/7/17-6/22/18	\$99,414.00

C. Approval of Somerset County Vocational Full Time Placements						
Location	Student ID #			SY Tuition	SY Dates	Total
Somerset County Vocational & Technical School Academy of Health and Medical Sciences Bridgewater, NJ	7922469170	9520893645		\$1,275.00 per student	9/7/17- 6/20/18	\$5,100.00
	9273732029	5661637271				
Somerset County Vocational & Technical School Bridgewater, NJ	5183274527	1672977573		\$1,275.00 per student	9/7/17- 6/20/18	\$6,375.00
	3519419395	5421393939	4787403433			

D. Approval of Somerset County Vocational Half Time Placements						
Location	Student ID #			SY Tuition	SY Dates	Total
Somerset County Vocational & Technical School Bridgewater, NJ	6224221738	7474801992	8470058234	\$637.50 per student	9/7/17-6/20/18	\$25,500.00
	6825364719	9415736521	3095769176			
	5883551223	5544126227	4131566241			
	3949312763	3840883949	9915358312			
	7952756932	1172576569				
	6890660528	2534015039	7098016431			
	8075192052	9068004817	1753733762			
	5657987441	1058259524	2538308292			
	1039530134	4802377599	5009323036			
	5948020207	5930254498	9236294360			
	2906130099	4664185879	5574931572			
	1275340330	6715493109	5199720827			
	5410836104	9534468348	8034903872			
	6772117625	4086931784				

E. Approval of 2017-2018 School Field Trips			
School	Location	Grade	Purpose
BCMS	Philharmonic, NY, NY	6, 7, 8 Strings and Chorus	Experience a Professional Orchestra Concert
Whiton	Planetarium, Trenton, NJ	PSD, Autism, and LLD Class	Riverside Symphonia Performance

F. Approval of New Curriculum

It is recommended that the Board approved the following new curriculum documents:

Preschool Curriculum

Grade K-8 English as a Second Language

G. Approval of Revisions in Curriculum

It is recommended that the Board approved the following revised curriculum documents:

Grade K-5 Social Studies

Grade K-5 Mathematics

Grade 6 Mathematics- Pre-Algebra

Grade K-5 Science

Grade K-5 English Language Arts

Grade K-2 World Language

Grade 6-8 World Language

Grade 6-8 Technology

Grade 6-8 Social Studies

Grade 6 Mathematics-Foundations of Pre-Algebra

Grade 7 Mathematics- Pre-Algebra

Grade 6-8 Science

Grade 6 English Language Arts

Grade 3-5 World Language

Grade K-5 Physical Education

XI. HUMAN RESOURCES

Motion by Mrs. Palmieri, seconded by Mrs. Purohit that Items XI.A. through XI.E., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.E., were unanimously approved by Roll Call.

Mrs. Palmieri said the Human Resources Committee met on October 5, 2017 and discussed the following:

- Items listed on the agenda; and
- Substitute nurses salary

A. Revision of Maternity Leave			
Name	Location	Type of Leave	Anticipated Dates
Kristen Cardona	BCMS	Paid Maternity/Disability Leave of Absence NJ Family Leave Act/FLMA	9/5/17 through 10/13/17 10/16/17 through 1/1/18

B. Approval of Substitutes			
Name	Position	Salary	Dates
Susan Bohrod	Substitute Teacher/Substitute Instructional Aide	\$95.00/\$83.33 per diem Subject to delivery of requested documents	10/6/17-6/30/18
Karen Perlman	Substitute Teacher/Substitute Instructional Aide	\$95.00/\$83.33 per diem Subject to delivery of requested documents	10/6/17-6/30/18

C. Approval of 2017-2018 Extracurricular Instructional Aides		
Name	Position	Stipend
Kim Gislao	Fall, Winter and Spring Intramurals (SBS)	\$14.92 per hour
Michele Rina	Fall, Winter and Spring Intramurals (SBS)	\$18.05 per hour

D. Approval of Non-Aligned Lunchroom Aide			
Name	Location	Salary	Dates
Cameron Righetti	BCMS	\$10.00 per hour Subject to delivery of requested documents	11/1/17-6/30/18

E. Resignation			
Name	Position	Location	Effective Date
Alaina Nichols	Human Resources Coordinator	District	12/3/2017

XII. BUSINESS

Motion by Mr. Cutler, seconded by Mrs. Palmieri that Items XII.A. through XII.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.G. were unanimously approved by Roll Call.

There was no Business Committee report.

A. Bill List

It is recommended that the Board approve the List of Bills for the period September 15, 2017 through October 5, 2017, totaling \$363,157.34, and for the period September 22, 2017 through October 5, 2017, totaling \$232,477.89, and ratify the Payroll for the period September 22, 2017 through October 5, 2017, totaling \$888,639.50.

B. Secretary's Report

The Report of the Secretary for August 2017 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for August 2017 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2017-2018 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of August 2017 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of August 2017.

E. Monthly Transfer Report

It is recommended that the Board approve the August 2017 Monthly Transfer Report.

F. Approval of Comprehensive Maintenance Plan for 2016-2017 through 2018-2019

It is recommended that the Board approve the Comprehensive Maintenance Plan and Form M-1 for 2016-2017 through 2018-2019.

G. Approval of Transportation Jointure with Hunterdon Central Regional High School

It is recommended that the Board approve the Joint Transportation Agreement between the Hunterdon Central Regional High School and the Branchburg Township Board of Education for the following 2017-2018 route.

Host	Service	Cost to Branchburg
Hunterdon Central Regional High School	From Branchburg to Hunterdon Central Regional High School CC #198192 - CHOICE	\$900.00

XIII. PUBLIC COMMENT

There was no public comment.

XIV. BOARD LIAISON REPORTS

Ms. Gensel attended a PTO meeting where she spoke about the District's homework policy.

Mr. Cutler attended a Somerset County Educational Services Commission meeting where the following was discussed:

- Enrollment increase;
- Getting more exposure for their programs; and
- The Commission's invitation to a National meeting in San Antonio to speak about their programs.

Mrs. Purohit reminded the Community that October 20, 2017 will be the "Dine Out For Education" fundraiser.

XV. BOARD FORUM

Mrs. Joyce thanked the District Webmaster, Toni Gooding, for the new district website.

Mrs. Joyce said the Somerville High School marching band home competition will take place on Saturday, October 7, 2017.

Ms. Gensel spoke about her invitation to address the graduation class of D.A.R.E. officers for the State of New Jersey.

Ms. Gensel spoke about her day at the Art Educators Conference in Long Branch.

Mr. Ambrus reminded the Board members of the Stony Brook Elementary School Walk-a-Thon to help support Houston schools.

Mr. Ambrus reminded the Board members of the Space Day event being held in the Branchburg Central Middle School Media Center.


XVI. EXECUTIVE SESSION

There was no second Executive Session.

XVII. ADJOURNMENT

On a motion by Mrs. Palmieri, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to adjourn at 8:34 p.m.

Respectfully Submitted,


Theresa Linskey
School Business Administrator/Board